

Approved: 18 Sept 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

GAWG
Completed 3 SEP 2020

Template Updated 8 June 2020

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Georgia Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with SER, to cover gaps in this wing's available resources but none are anticipated.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Lt. Col. Michael Thornton, Health Services Officer, GAWG

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Narrative Summary of Coordination and Events To-Date in GA Wing:

Georgia Wing executed mission essential tasks only (as well as approved limited Phase1 flying operations) during Phase 0. Phase 1 Operations began on 3 SEP 2020. The original Phase 1 plan was projected to begin 1 Jul 2020. Due to an increase in COVID 19 in Georgia the implementation of Phase 1 was delayed to 3 Sep 20. We expect to move to Phase 2 operations on 17 September 20 after 14 days of improved or steady COVID 19 metrics. This is based upon data over the past two weeks, even with schools back in session, of metrics holding steady or even declining slightly. We will have two more weeks to watch the data to ensure our decision is supported. For example, utilizing the COVID Act Now site, Daily New Cases has trended down since August 11th from 31.6 to 18.8. The Infection Rate data has trended downward since June 25th from 1.27 to 0.89. The Positive Test Rate has also trended downward since July 23rd from 15.9 to 10.6 (a very slight bump up in the last few days). The critical part of this data is that Georgia schools returned to in class activities two weeks ago and no significant increase in the data has been shown. This means the State of Georgia has measures in place to slow the spread of Covid-19 that, at this time, appear to be working.

Phase 2 \leq 50 Low-Risk Member Meetings

Standard

- Low-risk members may resume unit day-long meetings, activities, and missions as long as \leq 50 members, socially distancing, and the activity is one-day in length. All public health protection measures continue.
- Self-identified high-risk Members will continue to utilize video connect to attend meetings and activities.
- Metric to transition to Phase 2 will be at least 14-days of successful Phase 1 metrics, which may take several weeks to months to achieve.
- **Aviation** - face coverings and aircraft disinfection between sorties. Includes small-group local crew training, flight evaluations/check rides, crew proficiency, dual instruction and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas).

Strategy

- Continue public health protection measures such as: hygiene education, social distancing reminders, temperature checks, face coverings when social distancing is unable to be maintained, and common surface cleaning.
- Place seats 6-feet apart, double arm interval distancing, open air meetings, if possible.
- Food preparation should be done individually – no family style or buffet meals, due to the possibility of utensil cross-contamination.



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10 September 2020

MEMORANDUM FOR: All Personnel

FROM Colonel: Jeffrey Garrett, Wing Commander

SUBJECT: Phase II Post COVID-19 Remobilization

1. Georgia Wing is preparing to move into Phase II of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase II effective 17 September 20.
2. Training and one-day activities may be conducted as outlined for Phase II in the GAWG PLAN. Maximum group size is now limited to 50 persons. These members will be screened to make sure they are low risk with no symptoms of COVID 19 or fever. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum). Indoor formations are strongly discouraged. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained.
3. Cadet Activities: Planning should begin to establish training and activities appropriate to Phase 2.
4. Emergency Services: Planning should begin to conduct training exercises this Fall to reinforce skills and upgrade members in needed ES tasks.

Plan Completed By: Lt. Col. Mike Thornton

Last Updated: 3 SEP 20

Template Updated 8 June 2020

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5. Flight operations:

- Flight Evaluations/check rides
- Local crew training Crew Proficiency
- Dual Instruction (including cadet flight instruction) and Cadet Orientation flights
- Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, no large classes (over 50 people) and avoid any potential for overnight activities.
- Carefully pre-scheduled local CAP Orientation Flights. Commanders will execute concurrent training before, during and after the orientation flights to keep Cadets from congregating. Cadets will show up at the appointed time and place and training will be conducted on a variety of assigned topics. Cadets can move from the classroom to the preflight briefing and to their assigned aircraft. After the post flight briefing the Cadets can return to an assigned class/activity. Everyone will wear a mask and execute social distancing requirements. Squadron Commanders and the O Flight coordinator are responsible to review the Cadet records to make sure that they are assigned the correct module for powered syllabus flight (or Glider Flights) IAW CAPP 60-40. Additionally, Commanders will confirm all Cadets have a CAP ID are current members and are in the proper uniform for flight.

6. Training priorities:

a. Cadet Activities: CAP cadet orientation rides will resume immediately and planning for this is already underway. To ensure the availability of FY 20 funds, O Flight weekends are being planned and coordinated at several locations in the State for the final two weekends in September. These Cadet O Flights serve two critical purposes to our mission; Cadet retention and motivation as well as Pilot proficiency and motivation. These will resume while using all safety control measures. Squadron Commanders and/or local O Flight Coordinators will insure that safe and effective meeting places are available for all activities. The WG Director of Cadet Programs will suggest Cadets activities that will enhance our Cadet Program once we transition to Phase 2 and later activities.

b. Flight Operations: The WG/DO will continue to monitor and staff the onboarding and training of all aircrew. Additional priority is to support the CAP Cadet orientation flights throughout the Wing. Collective training is authorized with the use of virtual or onsite IC to capitalize on lessons learned from recent activities. WG/DO will host a stan/eval meeting with the express purpose of identifying aircrew skills that have atrophied during the COVID 19 reduced OPTEMPO. The results of this meeting will be a suggested training plan to correct training deficiencies for all aircrew.

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c. Emergency Services: The planning for ES activities will begin in earnest with events scheduled by the end of the calendar year. The priority is to do a “table top” staff exercise this year using the leadership that will plan and conduct ES training events in the first quarter of CY 2021.

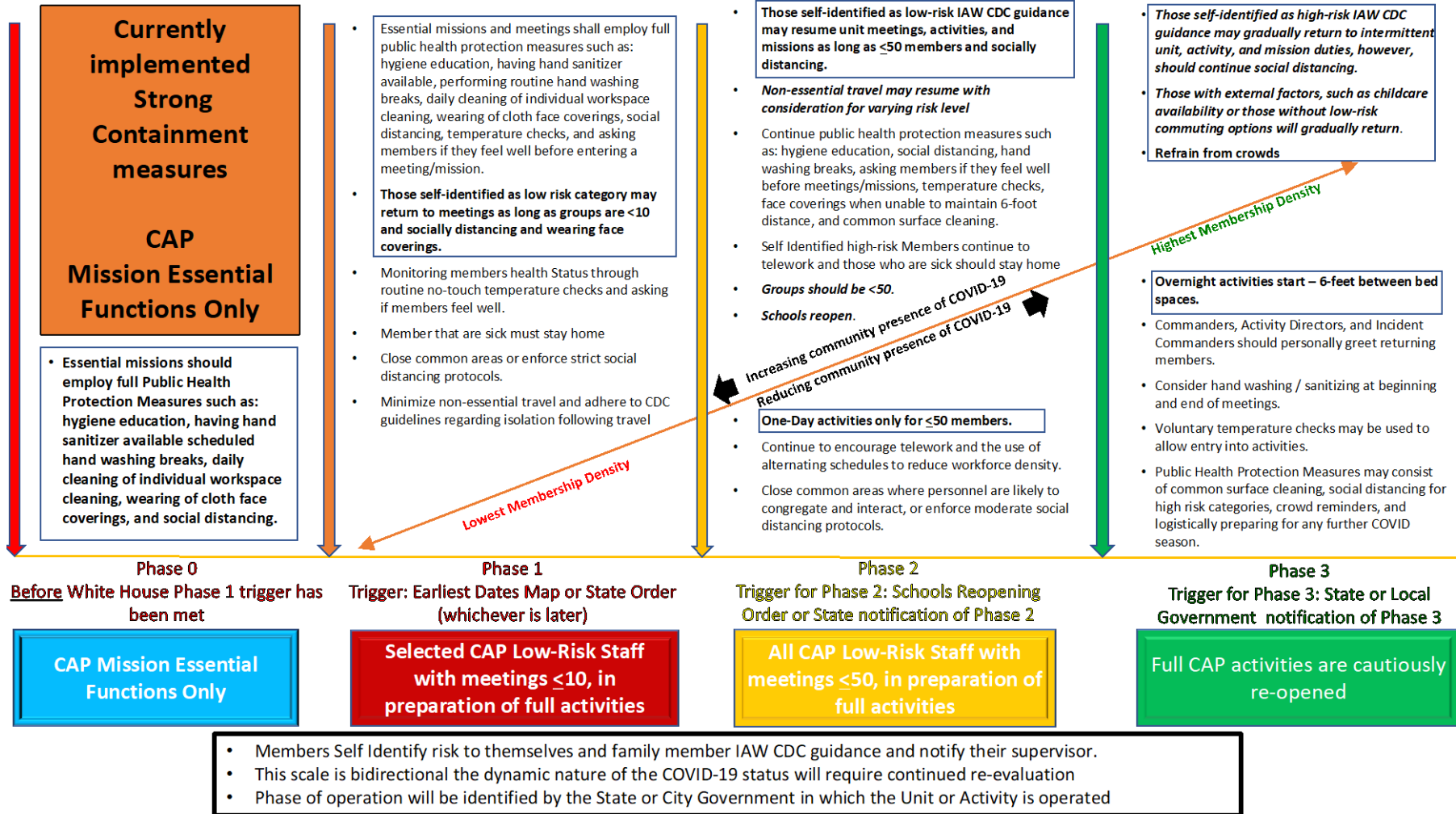
d. Aerospace Education: One day events may be planned and executed after approval by the chain of command.

e. SAREX may be planned and executed. Continue to capitalize on lessons learned from using a virtual IC concept developed during Phase 0 operations.

7. Safety and hygiene practices as outline in the GAWG Remobilization Phase 1 plan remain in effect and will continue to be followed.

Jeffrey L. Garrett, Col

CAP COVID-19 “Remobilization of the Membership” Graphic



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Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Colonel Jeffrey Garrett	9/3/20	9/16/20		
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Colonel Jeffrey Garrett	9/3/20	9/16/20		
2.1.2.	Task staff officers to provide input on list of events and priorities:	Lt Col Mike Crowe	9/3/20	9/16/20		
2.1.2.1.	Director of Aerospace Education	Major Linda Minor	9/3/20	9/16/20		
2.1.2.2.	Director of Cadet Programs	Major Shannon Brumfield	9/3/20	9/16/20		
2.1.2.3.	Director of Operations/Emergency Services	Lt Col Brett Slagle	9/3/20	9/16/20		
2.1.2.4.	Director of Professional Development	Lt. Col. David Handy	9/3/20	9/16/20		
2.1.2.5.	Plans and Programs Officer	Lt Col Tom Berg	9/3/20	9/13/20		
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Lt Col Mike Crowe	9/3/20	9/16/20		
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Lt Col Mike Crowe	9/3/20	9/16/20		
2.4.	Task the Director of Safety to coordinate with Activity Directors	Lt Liza Montalvo	9/3/20	9/16/20		Activities Directors have yet to be established. After a Phase II activity Director is designated they will coordinate with the Director of Safety.
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					

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2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks					When designated
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk					When Designated

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors					Activities Directors have yet to be established. After a Phase II activity Director is designated they will coordinate with the Director of Safety.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Group/Squadron CC	9/3/20	9/16/20		
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Group/Squadron CC	9/3/20	9/16/20		
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Group/Squadron CC	9/3/20	9/16/20		
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Group/Squadron CC	9/3/20	9/16/20		Plan will be briefed to Group and Vice WG CC prior to execution.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Once appointed				Only O Flights are currently in the immediate planning phase

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2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Once appointed				Only O Flights are currently in the immediate planning phase. Wing DO and ADO are leading the planning with Wing SE and Health Services to ensure all Risk Management is in place.
2.7.1.	45 Days Prior Continuation Check					
2.7.2.	14 Days Prior Continuation Check					
2.7.3.	7 Days Prior Continuation Check					
2.7.4.	1 Day Prior Continuation Check					
2.7.5.	Day-Of Continuation Check					

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Group/Squadron CC	9/3/20	9/16/20		
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Colonel Jeffrey Garrett	9/3/20	9/16/20		
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)					See matrix above
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Group/Squadron CC	9/3/20	9/16/20		Georgia Governor currently sets standards for the entire State and no restrictions from plan Phase 2
2.9.3.	Set date to resume one-day special activities	Lt Col Mike Thornton	9/3/20	9/3/20	9/3/20	Date is 9/17/20 unless changed by the WG/Region or National Leadership
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Colonel Jeffrey Garrett	9/3/20	9/16/20		One day activities are included in the Phase II plan enclosed.
2.10.	Publish the date that one-day special activities will resume to subordinate units	Lt Col Mike Thornton	9/3/20	9/3/20	9/3/20	One day activities are included in the Phase II plan enclosed.

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2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Lt Col Brett Slagle	9/3/20	9/16/20		The below requirements are included in the GAWG Phase II plan.
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Lt Col Brett Slagle	9/3/20	9/16/20		In Phase 2 plan.
2.11.2	Identify requirements (Currency, etc) for Senior members	Lt Col Brett Slagle	9/3/20	9/16/20		See CAPR 70-1. WG plan requires DO to hold a stan/eval meeting to coordinate proficiency.
2.11.3	Identify cadet training requirements that may be different than Phase I requirements	Lt Col Brett Slagle	9/3/20	9/16/20		See GAWG phase II plan.
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col Brett Slagle	9/3/20	9/16/20		In GAWG phase 2 plan.