



NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
105 SOUTH HANSELL STREET
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

14 July 2006

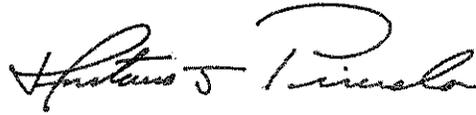
MEMORANDUM FOR CAP NATIONAL BOARD MEMBERS
ALL CAP AIRCRAFT MAINTENANCE OFFICERS

FROM: CAP/CC

SUBJECT: Policy Updates Regarding Conflicts of Interest and Insurance Coverage for
Maintenance of CAP Corporate Aircraft

1. All professional organizations must avoid real and perceived conflicts of interest. CAP is no exception. To that end, CAP members who are authorized to approve maintenance of CAP aircraft shall not authorize or contract for such maintenance with any business entity where they are employed or they maintain any share of ownership. In cases where this type conflict of interest may exist, or be perceived to exist, the wing or region commander shall appoint another knowledgeable person to contract or authorize the maintenance. In all cases, the wing or region commander must ensure all contracted maintenance services are based on the most economical and practical considerations.
2. Secondly, maintenance activities by uninsured A&P mechanics, whether hired or volunteer, are strictly limited to the list of items contained in the attachment to this letter. Maintenance tasks not listed may only be carried out by FAA-certified A&P mechanics that carry liability insurance with minimum policy limits of \$1 million per occurrence. That insurance may be provided by a maintenance facility where the mechanic is employed or purchased by those independent operators not affiliated with a certified facility. A current certificate of insurance, identifying the liability insurance coverage, must be on file with the wing or region. A copy shall also be forwarded to NHQ/LGM for approval.
3. In the case where emergency maintenance requires repairs by a mechanic not having the minimum insurance, the wing or region maintenance officer shall be contacted for approval on a case-by-case basis, after taking into consideration the

nature of the emergency maintenance requirements and the qualifications of the maintenance provider.



ANTONIO J. PINEDA
Major General
National Commander

Attachment:
Maintenance Tasks

cc:
HQ CAP/CS/IG/NLO/EX/XP/FM/MD/DO/GC/LG/NOC/EXI
CAP Operations Committee
CAP Maintenance Officers
Wing Administrators
HQ CAP-USAF/CC/CV/XO/IG/JA
CAP-USAF LR/CCs
CAP-USAF State Directors